COUNCIL OF THE DISTRICT OF COLUMBIA
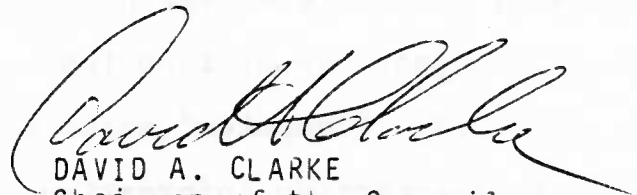
## NOTICE

### D.C. LAW 5-168

"District of Columbia Automatic Data
Processing Act of 1984".

Pursuant to Section 412 of the District of Columbia Self-Government and Governmental Reorganization Act, P. L. 93-198, "the Act", the Council of the District of Columbia adopted Bill No. 5-330 on first and second readings, December 4, 1984 and December 18, 1984, respectively. Following the signature of the Mayor on January 11, 1985, tnis legislation was assigned Act No. 5-233, published in the February 8, 1985 edition of the D.C. Register, (Vol. 32 page 721) and transmitted to Congress January 23, 1985 for a 30-day review, in accordance with Section 602 (c)(1) of the Act.

The Council of the District of Columbia hereby gives notice that the 30-day Congressional Review Period has expired, and therefore, cites this enactment as D.C. Law 5-168, effective March 15, 1985.

DAVID A. CLARKE
Chairman of the Council

Dates Counted During the 30-day Congressional Review Period:

January     23,24,25,28,29,30,31

February    1,4,5,6,7,19,20,21,22,25,26,27,28

March       1,4,5,6,7,8,11,12,13,14

AN ACT

D.C. ACT 5 - 2 3 3

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

# JAN 1 1 1985

To provide for uniformity and consistency in the policies
for the management of automatic data processing
equipment, the development of automated data systems
and information systems; and for other purposes.

BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA,
That this act may be cited as the "District of Columbia
Automatic Data Processing Act of 1984".

Sec. 2. Definitions.

For the purposes of this act, the term:

New,
D.C. Code,
sec. 1-1134
(1985 supp.)

(1) "Automatic data processing" means the use of
computers for the dissemination, storage, retrieval, and
reporting of information associated with an administrative
or managerial function.

(2) "Automated data system" means a set of
logically related computer programs designed to accomplish
specific objectives or functions.

(3) "Computer" means an electromechanical device
capable of accepting information and data, performing
logical and arithmetical operations, and reporting the
results.

(4) "Hardware" means input and output devices,
arithmetic and control circuits, and memory devices.

(5) "Information systems" means a single network

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or networks of steps for processing information that is associated with a particular operation or a set of related operations.

(6) "Information systems technology" means the applied science associated with the development of networks for the processing of information.

(7) "Software" means the procedures, instructions, code sets, assemblers, compilers, and all other associated supporting processes required to run a computer program on the equipment itself.

Sec. 3. (a) To carry out the purposes of this act, the Mayor shall:

(1) provide direction and coordination for the District's automated data systems, information systems, automated data and word processing resources, and telecommunications systems;

(2) reduce the duplication of data collection, storage, and reporting;

(3) ensure, to the maximum extent possible, compatability of all new acquisitions of automatic data processing related, word processing, and telecommunications equipment with existing equipment and information systems;

(4) remain abreast of new developments in automatic data processing, word processing, telecommunications, and information systems technology, and the extent to which these developments can benefit the needs of the District;

(5) perform evaluations and feasibility studies

prior to the District's adoption of new information systems
technology to ascertain the costs and benefits that will
accrue to the District; and

(6)  establish and maintain an inventory of all
data and word processing and telecommunications equipment,
including hardware, software, and appropriate documentation
for all major information systems.

(b)  The Mayor shall establish, maintain, and provide
to all departments and agencies under the Mayor:

(1)  consistent policies, principles, standards,
and guidelines for the acquisition, utilization, operation,
and maintenance of automatic data processing, word
processing, and telecommunications equipment and related
information systems technology;

(2)  consistent policies, principles, standards,
and guidelines for data and information collection, storage
and reporting that facilitate the sharing of information
among agencies and reduce duplicative efforts;

(3)  scientific and technical advisory services
relating to automatic data processing, word processing,
telecommunications, automatic data systems, and information
systems, including the development of specifications for and
the selection of all hardware, software, and the types and
configurations of computers and related equipment that are
needed;

(4)  consistent policies, principles, standards,
and guidelines for the recruitment, classification, and
training of persons in positions associated with automatic

data processing and information systems technology;

(5) a multiyear comprehensive plan for meeting
the needs of the District government regarding automatic
data processing and information systems technology;

(6) consistent policies, principles, standards,
and guidelines for the security, protection, and
preservation of automated data systems, automatic data
processing equipment, and information systems, including
contingency or backup plans for disaster and emergency
recovery;                  .

(7) consistent policies, principles, standards,
and guidelines for ensuring compatability in the acquisition
of automatic data processing related resources with existing
resources and data systems and information systems; and

(8) consistent standards and requirements for
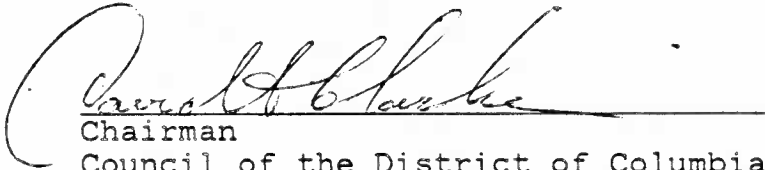agency audits of all major automated data systems and
information systems.

(c)  The Mayor shall assign the responsibility for
carrying out the provisions of this act to a single
subordinate agency.

Sec. 4.  The Mayor may delegate to 1 or more District
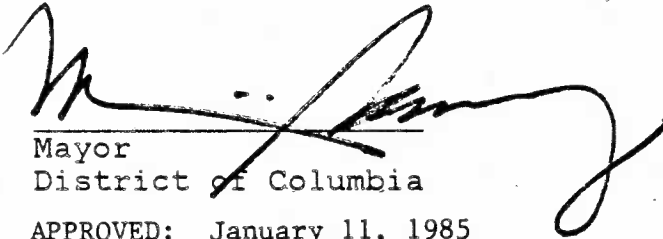agencies the authority to purchase, lease, or maintain
individual computer and information processing equipment,
including hardware and software, when necessary for the
orderly utilization of the equipment, and when in accordance
with guidelines developed by the Mayor.

Sec. 5.  This act shall take effect after a 30-day
period of Congressional review following approval by the

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Mayor (or in the event of veto by the Mayor, action by the
Council of the District of Columbia to override the veto) as
provided in section 602(c)(1) of the District of Columbia
Self-Government and Governmental Reorganization Act,
approved December 24, 1973 (87 Stat. 813; D.C. Code, sec.
1-233(c)(1)).


Chairman
Council of the District of Columbia


Mayor
District of Columbia
APPROVED:   January 11, 1985

# COUNCIL OF THE DISTRICT OF COLUMBIA
## Council Period Five — Second Session

### RECORD OF OFFICIAL COUNCIL VOTE

DOCKET NO: __5-330__

☒ Item on Consent Calendar

☒ ACTION & DATE: __Adopted First Reading, 12-4-84__

☒ VOICE VOTE: ____Unanimous__

Recorded vote on request

Absent: ____Smith__

☐ ROLL CALL VOTE: — RESULT _____ ( ___ / ___ / ___ / ___ )

| COUNCIL MEMBER | AYE | NAY | N.V. | A.B. | COUNCIL MEMBER | AYE | NAY | N.V. | A.B. | COUNCIL MEMBER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CHMN. CLARKE | | | | | MOORE, JR. | | | | | SPAULDING | | | | |
| CRAWFORD | | | | | RAY | | | | | WILSON | · | | | |
| JARVIS | | | | | ROLARK | | | | | WINTER | | | | |
| KANE | | | | | SHACKLETON | | | | | | | | | |
| MASON | | | | | SMITH, JR. | | | | | | | | | |

X — Indicates Vote    A.B. — Absent    N.V. — Present, not voting

CERTIFICATION RECORD

_Rrosie Smith_
Secretary to the Council

_12/21/84_
Date

☒ Item on Consent Calendar

☒ ACTION & DATE: __Adopted Final Reading, 12-18-84__

☒ VOICE VOTE: ____Unanimous__

Recorded vote on request

Absent: ____Winter__

☐ ROLL CALL VOTE: — RESULT _____ ( ___ / ___ / ___ / ___ )

| COUNCIL MEMBER | AYE | NAY | N.V. | A.B. | COUNCIL MEMBER | AYE | NAY | N.V. | A.B. | COUNCIL MEMBER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CHMN. CLARKE | | | | | MOORE, JR. | | | | | SPAULDING | | | | |
| CRAWFORD | | | | | RAY | | | | | WILSON | | | | |
| JARVIS | | | | | ROLARK | | | | | WINTER | · | | | |
| KANE | | | | | SHACKLETON | | | | | | | | | |
| MASON | | | | | SMITH, JR. | | | | | | | | | |

X — Indicates Vote    A.B. — Absent    N.V. — Present, not voting

CERTIFICATION RECORD

_Rrosie Smith_
Secretary to the Council

_12/21/84_
Date

☐ Item on Consent Calendar

☐ ACTION & DATE: _____

☐ VOICE VOTE: _____

Recorded vote on request

Absent: _____

☐ ROLL CALL VOTE: — RESULT _____ ( ___ / ___ / ___ / ___ )

| COUNCIL MEMBER | AYE | NAY | N.V. | A.B. | COUNCIL MEMBER | AYE | NAY | N.V. | A.B. | COUNCIL MEMBER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CHMN. CLARKE | | | | | MOORE, JR. | | | | | SPAULDING | | | | |
| CRAWFORD | | | | | RAY | | | | | WILSON | | | | |
| JARVIS | | | | | ROLARK | | | | | WINTER | | | | |
| KANE | | | | | SHACKLETON | | | | | | | | | |
| MASON | | | | | SMITH, JR. | | | | | | | | | |

X — Indicates Vote    A.B. — Absent    N.V. — Present, not voting

CERTIFICATION RECORD

_____
Secretary to the Council

_____
Date

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